

2023-2024 Annual Title I & Family Engagement Meeting

East Knox County Elem. School

August 22 and August 24

6:00 pm in the gym

Kristi Woods, Principal

Cyndee Casselman, Assistant Principal

East Knox Staff WELCOMES our EAST KNOX FAMILIES!



Why are we here?

The Every Student Succeeds Act (ESSA) requires that each Title I school hold an annual meeting of Title I families in order to:

- Inform you of your school's participation in Title I.
- Explain the requirements of Title I.
- Explain your rights as parents and family members to be involved.

What will I learn?

- What is a Title I school?
- What are my rights?
- What can Title I funds be used for?
- How does our school use Title I funds?
- What is the School Plan?
- What are our school goals?
- What is our schoolwide student support system? (Behavior Coach)
- Why attendance is important? (Assistant Principal)
- How do I protect my child's assigned device?
- How is parent and family engagement funded?
- What is the Parent and Family Engagement Policy?
- What is the School-Parent Compact?
- How can I participate in a parent collaboration session?
- What curriculum does our school use?
- What tests will my child be taking?
- How can I be involved?
- Who can I see for more information about PTO?

What is a Title I school?

- ▶ Title I was passed in 1965 under the Elementary and Secondary Education Act (ESEA). It is the largest federal assistance program for our nation's schools.
- ▶ Title I schools receive extra funding (Title I dollars) from the federal government. These dollars are used to:
 - identify students experiencing academic difficulties and provide assistance to help these students
 - purchase additional staff, programs, materials, and/or supplies
 - conduct parent and family engagement meetings, trainings, events, and/or activities

What are my rights?

- ▶ The families and parents of Title I students have a right, by law, to:
 - Be involved in decisions made at both the school and district level
 - Be provided with information on your child's level of achievement on tests in reading/language arts, writing, mathematics, and science
 - Request and receive information on the qualifications of your child's teacher and paraprofessionals who are working with your child
 - Request opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions about the education of your child. The school is required to respond to any such suggestions as soon as practicably possible.

What can Title I funds be used for?

- ▶ In general, Title I funds may be used for:
 - smaller class sizes
 - additional teachers and paraprofessionals
 - additional training for school staff
 - extra time for instruction (before and/or after school programs)
 - parent and family engagement activities
 - a variety of supplemental teaching materials, equipment, and technology

How does our school use Title I funds?

- ▶ For **2023-2024**, our school was allotted approximately **\$227,860.00** in Title I funding.
- ▶ We developed a **Schoolwide Program**, which means we plan to spend our funds on the following:
 - **Supplemental staff:**
 - Behavior Coach
 - Instructional Coach
 - Educational Assistants
 - Leader In Me Social/Emotional Curriculum

What is the SIP?

- ▶ The SIP is the School Improvement Plan. It includes:
 - the identification of the school planning team and *how* they will be engaged in the planning process
 - a needs assessment and summary of academic and non-academic data
 - prioritized goals, strategies, and action steps to help address the academic and non-academic needs of students
 - teacher and staff professional development needs
 - budgets and the coordination of resources
- ▶ The school must include family representatives on our school planning team.
- ▶ Please let your child's principal know (Kristi.woods@Knoxschools.org) if you would like to be on our school planning team.

What are East Knox's school goals?

- ▶ Tier 1 English Language Arts:
Excellence in Foundational Skills
- ▶ Tier 1 Math: Excellence in Algebra
1 Foundational Skills
- ▶ Success for Every Student

Schoolwide Language

- Expectations
- Safe
- Respectful
- Responsible
- Earning



East Knox County Elementary



School-wide Expectations

	Be Safe	Be Respectful	Be Responsible
Arrival	<ul style="list-style-type: none"> ▪ Calm and safe body ▪ Get breakfast ▪ Go to classroom 	<ul style="list-style-type: none"> ▪ Voice level 1 ▪ Greet teachers and classmates ▪ Use kind words and actions 	<ul style="list-style-type: none"> ▪ Follow 1st request ▪ Be on time and ready to learn ▪ Clean up area
Classroom	<ul style="list-style-type: none"> ▪ Calm and safe body ▪ Stay in area ▪ Ready to learn position 	<ul style="list-style-type: none"> ▪ Eyes on the teacher ▪ Listen to teacher instructions ▪ Quiet mouth and use positive words ▪ Raise hand and wait to speak ▪ Focus on learning 	<ul style="list-style-type: none"> ▪ Follow 1st request ▪ Use classroom materials appropriately. ▪ Work consistently on work. ▪ Use breaks appropriately
Cafeteria	<ul style="list-style-type: none"> ▪ Calm and safe body ▪ Stay in area 	<ul style="list-style-type: none"> ▪ Voice level 2 ▪ Use good manners 	<ul style="list-style-type: none"> ▪ Follow 1st request ▪ Clean up area
Hallways	<ul style="list-style-type: none"> ▪ Calm and safe body ▪ Walk on right side in a line 	<ul style="list-style-type: none"> ▪ Voice level 0 ▪ Eyes on the teacher ▪ Silent greetings 	<ul style="list-style-type: none"> ▪ Follow 1st request ▪ Keep hands and feet off walls ▪ Use a pass if not with class
Bathroom	<ul style="list-style-type: none"> ▪ Calm and safe body ▪ Wash and dry hands 	<ul style="list-style-type: none"> ▪ Voice level 1 ▪ Respect others privacy 	<ul style="list-style-type: none"> ▪ Follow 1st request ▪ Flush ▪ Waste in proper place
Playground	<ul style="list-style-type: none"> ▪ Calm and safe body ▪ Stay in recess area ▪ Follow playground equipment rules 	<ul style="list-style-type: none"> ▪ Share equipment ▪ Include everyone ▪ Use kind words and actions 	<ul style="list-style-type: none"> ▪ Follow 1st request ▪ Return equipment ▪ Gather belongings
Bus	<ul style="list-style-type: none"> ▪ Calm and safe body ▪ Stay seated ▪ Face forward 	<ul style="list-style-type: none"> ▪ Voice level 1 ▪ Use kind words ▪ Listen to driver and bus assistant 	<ul style="list-style-type: none"> ▪ Follow 1st request ▪ Keep belongings in backpack
Dismissal	<ul style="list-style-type: none"> ▪ Calm and safe body ▪ Stay seated ▪ Face forward 	<ul style="list-style-type: none"> ▪ Voice level 0 ▪ Listen for name or bus 	<ul style="list-style-type: none"> ▪ Follow 1st request ▪ Gather belongings quickly and quietly

How it looks in the classroom:

Daily Point Sheet

- Throughout the school day, each student has the opportunity to earn points for being Safe, Respectful and Responsible.
- Every student has the opportunity to earn 100 daily points.
- The point sheet travels to lunch, recess and Encore.

EKCE Daily Point Sheet – 1st grade
(use rubric codes to mark points not earned)

Class:

Date:

[illegible]



East Knox County Elementary Points Rubric



	Be Safe	Be Respectful	Be Responsible
Expectation	<ul style="list-style-type: none">• Calm and safe body.• Stay in my area.• Ready to learn position.	<ul style="list-style-type: none">• Eyes on the teacher.• Listen to instruction.• Quiet mouth and use positive words.• Raise my hand and wait to speak.• Focus on my learning.	<ul style="list-style-type: none">• Follow 1st request.• Use classroom materials appropriately.• Use breaks appropriately (calm corner, bathroom, etc...)

3 Points	Met ALL expectations.
2 Points	Needed a reminder to follow expectations.
1 Point	Struggled to follow expectations and required extra teacher support.
No (0) Points	Had to leave the classroom learning environment.





Sunny Day 93 – 100 points 2 brag tags 	Cloudy Day 85 – 92 points 1 brag tag 	Rainy Day 75 – 84 points 	Stormy Day 0 – 74 points 
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How it looks at home?

Monthly Calendars

- Daily/Weekly communication sent home
- Student ownership of their earned points for the day
- Tomorrow is ALWAYS a new day

Monday	Tuesday	Wednesday	Thursday	Friday
7	8 First Day for Students (½ day)	9	10	11
		Signature:	Signature:	Signature:
14	15	16 Early Release Day for Students	17	18
Signature:	Signature:		Signature:	Signature:
21	22	23	24	25
Signature:	Signature:	Signature:	Signature:	Signature:
28	29 In-service Day Student Holiday	30	31	
Signature:		Signature:		

	BE SAFE	BE RESPECTFUL	BE RESPONSIBLE	Daily Level
3 Points	<ul style="list-style-type: none"> Had a calm and safe body. Stayed in my area. In a ready to learn position. 	<ul style="list-style-type: none"> Eyes were on the teacher. Listened to teacher instruction. Had a quiet mouth and used positive words. Raised my hand and waited to speak. Focused on my learning. 	<ul style="list-style-type: none"> Followed 1st request Used my classroom materials appropriately. Used my breaks appropriately (calm corner, bathroom, etc...) 	Sunny Day 93-100 points 2 brag tags 
2 Points	A. Needed a reminder to have a calm and safe body. B. Needed a reminder to stay in my area. C. Needed a reminder to be in a ready to learn position.	D. Needed a reminder to pay attention. E. Needed a reminder to be quiet and use positive words. F. Needed a reminder to raise my hand and wait. G. Needed a reminder to focus on my learning.	H. Request was made more than once. I. Needed a reminder to use materials appropriately. J. Needed to be reminded to use my breaks appropriately.	Cloudy Day 85-92 points 1 brag tag 
1 Point	AA. Struggled to have a calm and safe body. BB. Struggled to stay in my area. CC. Struggled to stay in a ready to learn position.	DD. Struggled to pay attention. EE. Argued with my teacher or classmate, but stopped when asked. FF. Interrupted the learning environment. GG. Focused on other people.	HH. Did not follow teacher requests. II. Struggled to use materials appropriately. JJ. Did not use my breaks appropriately, but was not being disruptive.	Rainy Day 75-84 points call home 
No [0] Points	X. Had to leave the classroom learning environment	X. Had to leave the classroom learning environment	X. Had to leave the classroom learning environment	Stormy Day 0-74 points 

Example Monthly Calendars Grade 1-3

Example Monthly Calendars Grade 4-5




East Knox
Daily Point
Sheet

August 2023

Student:

Teacher:

Monday	Tuesday	Wednesday	Thursday	Friday
7	8 First Day for Students (½ day)	9 Work Habit: Behavior Points: Signature:	10 Work Habit: Behavior Points: Signature:	11 Work Habit: Behavior Points: Signature:
14 Work Habit: Behavior Points: Signature:	15 Work Habit: Behavior Points: Signature:	16 Early Release Day for Students	17 Work Habit: Behavior Points: Signature:	18 Work Habit: Behavior Points: Signature:
21 Work Habit: Behavior Points: Signature:	22 Work Habit: Behavior Points: Signature:	23 Work Habit: Behavior Points: Signature:	24 Work Habit: Behavior Points: Signature:	25 Work Habit: Behavior Points: Signature:
28 Work Habit: Behavior Points: Signature:	29 In-service Day Student Holiday	30 Work Habit: Behavior Points: Signature:	31 Work Habit: Behavior Points:	

	BE SAFE	BE RESPECTFUL	BE RESPONSIBLE	Daily Level
3 Points	<ul style="list-style-type: none"> Had a calm and safe body. Stayed in my area. In a ready to learn position. 	<ul style="list-style-type: none"> Eyes were on the teacher. Listened to teacher instruction. Had a quiet mouth and used positive words. Raised my hand and waited to speak. Focused on my learning. 	<ul style="list-style-type: none"> Followed 1st request Used my classroom materials appropriately. Used my breaks appropriately (calm corner, bathroom, etc...) 	Gold Day 93-100 points 2 brag tags 
2 Points	A. Needed a reminder to have a calm and safe body. B. Needed a reminder to stay in my area. C. Needed a reminder to be in a ready to learn position.	D. Needed a reminder to pay attention. E. Needed a reminder to be quiet and use positive words. F. Needed a reminder to raise my hand and wait. G. Needed a reminder to focus on my learning.	H. Request was made more than once. I. Needed to be reminded to use materials appropriately. J. Needed to be reminded to use my breaks appropriately.	Silver Day 85-92 points 1 brag tag 
1 Point	AA. Struggled to have a calm and safe body. BB. Struggled to stay in my area. CC. Struggled to stay in a ready to learn position.	DD. Struggled to pay attention. EE. Argued with my teacher or classmate, but stopped when asked. FF. Interrupted the learning environment. GG. Focused on other people.	HH. Did not follow teacher requests. II. Struggled to use materials appropriately. JJ. Did not use my breaks appropriately, but was not being disruptive.	Bronze Day 75-84 points 
No (0) Points	X. Had to leave the classroom learning environment	X. Had to leave the classroom learning environment	X. Had to leave the classroom learning environment	Tomorrow is a New Day 0-74 points

What do all these points mean?

- Establishing consistency across the school.
- Reinforcing positive academic and social/emotional behavior
- Opportunity for positive student/teacher interactions
- Fosters respectful, supportive relationships
- Reinforces positive behaviors
- Students learn how to create a SAFE, RESPECTFUL, and RESPONSIBLE environment.
- Acknowledge positive student behavior

Celebrations!

- Students will have a chance throughout the year to receive Positive Celebrations.
- The 4th Celebration results in a Positive Office Referral.
 - Students will choose an item from our Cougar Swag Basket and we will call home:)

East Knox County Elementary Celebration Documentation 2023-2024			
Student Name:			
Grade:		Homeroom Teacher:	
Directions: Document special celebrations on this form. To receive a POSITIVE OFFICE REFERRAL, students must earn a total of 4 celebrations. Celebrations can be ACADEMIC and/or SOCIAL/EMOTIONAL celebrations. Ideas for the first 3 celebrations that YOU can do with students are listed at the bottom of the page.			
Positive Interaction	Date Time	Positive Narrative	
<input type="checkbox"/> ACADEMIC Celebration <input type="checkbox"/> Social/Emotional Celebration <input type="checkbox"/> Document on form <input type="checkbox"/> Referring Teacher _____			
<input type="checkbox"/> ACADEMIC Celebration <input type="checkbox"/> Social/Emotional Celebration <input type="checkbox"/> Document on form <input type="checkbox"/> Referring Teacher _____			
<input type="checkbox"/> ACADEMIC Celebration <input type="checkbox"/> SOCIAL/EMOTIONAL Celebration <input type="checkbox"/> Document on form <input type="checkbox"/> Referring Teacher _____			
<input type="checkbox"/> ACADEMIC Celebration <input type="checkbox"/> SOCIAL/EMOTIONAL Celebration <input type="checkbox"/> Document on form <input type="checkbox"/> Referring Teacher _____			
Congratulations for receiving your 4th CELEBRATION!		Please take this document to administration. Date: _____	
Celebration Ideas you as the teacher can do - Not limited			
<input type="checkbox"/> Words of Praise <input type="checkbox"/> Brag Tags <input type="checkbox"/> Note/card sent home <input type="checkbox"/> Student called home <input type="checkbox"/> Prize box <input type="checkbox"/> Select class activity	<input type="checkbox"/> Pick seat <input type="checkbox"/> Lunch with friend <input type="checkbox"/> Lunch with teacher <input type="checkbox"/> Certificate <input type="checkbox"/> Use "special" supplies	<input type="checkbox"/> VIP Seat <input type="checkbox"/> Special Snack <input type="checkbox"/> Share with another teacher <input type="checkbox"/> Share with administration <input type="checkbox"/> Other _____	

We Teach Everyone Here!

- ▶ Reading
- ▶ Math
- ▶ Science
- ▶ Social Studies
- ▶ Leader in Me Social Emotional Curriculum
- ▶ Interventions
- ▶ Art, Music, PE, Library, Counseling
- ▶ **GOAL- We need everyone here to teach them!**

We Need Everyone Here!

- ▶ 23.2% of students in 2022-23 were chronically absent (missed more than 10% of the school year). This is an improvement from 21-22 School Year of 38.2% chronically absent. .
- ▶ **GOAL- Decrease our chronic absenteeism. Miss less than a week of school.**

We Want Everyone Here!

- ▶ School opens at 7:15 a.m.
- ▶ Breakfast is served and available free for all students.
- ▶ Opportunity for students to get to their class and be prepared.
- ▶ Automated messages if child absent.
- ▶ **GOAL- be here and ready to learn by 7:45 a.m.**
- ▶ **Here on time award- H.O.T.**

Device

- ▶ **Devices will Stay at School!** - Devices will not be coming home unless there is an extenuating circumstance with absences. Those will be approved by administration and will occur depending upon circumstances.
- ▶ **Device Agreements:** If you have not returned your child's device agreement please do so as soon as possible. If you don't have one, we can get you one.
- ▶ **Device Insurance:** It is highly recommended that you buy insurance to cover incidental damages (\$20)
- ▶ **Chargers:** Not covered under insurance - \$20 fee to replace
- ▶ **Digital Citizenship:** Teach your child how to be a good digital citizen while on their device at school. Digital citizenship lessons are being taught to each grade level, and students are signing an agreement that they will follow the expectations.

Device Insurance is \$20 to be paid by September 30, 2023

- ▶ **Accidental Damage:** The plan pays for drops, liquid damage, or other unintentional acts of damage to the device. This includes, but is not limited to the screen, keyboard, bezel, ports/buttons, or battery.
- ▶ **Theft:** Damage or loss due to theft. The claim requires the student or family to submit a police report.
- ▶ **Fire:** Pays for loss or damage due to fire; requires a report from the investigating authority.
- ▶ **Electrical Surge:** Pays for damage due to electrical power surges.
- ▶ **Natural disaster:** Pays for damage caused by a natural disaster.

****Device Protection Plan Exclusions****

- ▶ - **Intentional Damage.** The protection plan does not pay for damage caused by negligent or intentional acts. Damage determined to be intentional will incur a replacement fee.
- ▶ - **Lost/Damaged Consumables.** Power adapter (\$20 replacement cost) is not covered under the plan.
- ▶ - **Lost/Missing** devices are not covered under the insurance plan (\$250 replacement cost).
- ▶ - **Cosmetic Alterations.** Any device personalization will be charged for the replacement cost of the damaged part(s). This includes stickers, markings, graffiti, etc.

Commitment to Sign

Elementary Student Commitment:

I commit to be a good digital citizen by:

- Following rules to keep myself and others safe
 - Protecting my own and others' private information online
 - Communicating responsibly and kindly to others online
-

Contact information

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[Aspen Family Portal](#)
[District Home](#)

KCS EAST KNOX ELEMENTARY

OUR SCHOOL
STUDENTS
FAMILIES
STAFF
COMMUNITY

ACADEMICS

Aspen Family Portal
Canvas
Library Media Center
Classroom Libraries

STUDENT SUPPORTS

School Counseling/Social Work
504 Information

CONTACT US

Staff Directory
Board Representative
Ombudsman

School Counseling/Social Work

Edit Page

> News and Information
> Making a COUNSELOR Referral
> Making a SOCIAL WORKER Referral
> Mission, Vision, and Beliefs
> How Elementary Counselors Help
> Links and Resources
> Suicide Prevention Information and Resources

"Ms. Patricia"
Professional School Counselor

WELCOME MESSAGE:

How is parent and family engagement funded?

- ▶ Any district with a Title I allocation exceeding \$500,000 is required by law to set aside 1% of the Title I allocation for parent and family engagement.
- ▶ Of that 1%, 10% may be reserved at the district for system-wide initiatives related to parent and family engagement. The remaining 90% must be allocated to all Title I schools in the district.
- ▶ You, as Title I parents and family members, have the right to be involved in how this money is spent.

How is parent and family engagement funded?

- ▶ In 2023-2024, we received approximately \$3586.00 in parent and family engagement funding. We plan to use these funds for:
 - Parent and Family Engagement Meeting and Events - *Family Fun Nights! Please turn in your input as you leave.*
 - Materials/Supplies
 - Books, Games, manipulatives for FCE Events
 - Snack for FCE Events

What is a Parent and Family Engagement Policy?

- ▶ These plans address how the district and school will implement the parent and family engagement requirements of ESSA. Components should include:
 - how parents and families can be involved in decision-making and activities
 - how parent and family engagement funds are being used
 - how information and training will be provided to families
 - how the school will build capacity in families and staff for strong parent and family engagement
- ▶ You, as a Title I parent or family member, have the right to be involved in the development of these plans.

What is a Parent and Family Engagement Policy?

- ▶ The district Parent and Family Engagement Policy (I-270) can be found on the Knox County Schools website -> Our District -> Board of Education -> Board Policies

www.knoxschools.org/Page/2107

- ▶ The East Knox Parent and Family Engagement Policy is on our schools website -> Families -> Family Information-> Title I Family Plan or Title I Compact

www.knoxschools.org/eastknoxes

What is a School-Parent Compact?

- ▶ A school-parent compact is a written commitment that outlines how the entire school community - teachers, families, and students will share the responsibility for improved academic achievement.
- ▶ The East Knox Parent and Family Engagement Policy is on our schools website -> Families -> Family Information-> Title I Family Plan or Title I Compact
www.knoxschools.org/eastknoxes
- ▶ The compact must describe how the school will:
 - provide high-quality curriculum and instruction
 - hold parent-teacher conferences, annually in elementary schools
 - provide parents with reports on their child's progress
 - provide parents reasonable access to staff
 - provide parents opportunities to volunteer
 - ensure regular two-way meaningful communication between family members and staff, to the extent practicable, in a language family members can understand
- ▶ You, as a Title I parent or family member, have the right to be involved in the development of the compact.

Please join us for a family input session

- ▶ To develop our School Level Family Engagement Plan
- ▶ To develop our School Compact

Coffee with the Principals

5:30 p.m. Thursday, Sept. 21, 2023

7:45 a.m. Friday, Sept. 22, 2023

What curriculum does our school use?

- The Tennessee Academic Standards provide a common set of expectations for what students will know and be able to do at the end of a grade for each subject area.
- Tennessee's academic standards form the framework for everything taught at **East Knox County Elem. School**
- For more information about Tennessee's academic standards, see:
<https://www.tn.gov/content/tn/education/instruction/academic-standards.html>

► Curriculum

- | | |
|---|----------------------------|
| ► TN BENCHMARK ADVANCE (READING LANG.ARTS) | BENCHMARK EDUCATION CO |
| ► TN READY MATH | CURRICULUM ASSOCIATES |
| ► (K-2) SOLID Start (SCIENCE Oral Language and Literacy Development from the Start of School) | |
| ► TN INSPIRE SCIENCE - BE A SCIENTIST NOTEBOOK (3-5) | MCGRAW HILL EDUCATION |
| ► TN EXPERIENCE - SOCIAL STUDIES (Grades 3-5) | GALLOPADE |
| ► INTO SOCIAL STUDIES (Grade 2) | HOUGHTON MIFFLIN HARCOURT |
| ► TN STUDIES WEEKLY (Grade K&1) | AMERICAN LEGACY PUBLISHING |

What tests will my child be taking?

- Universal Screener: Reading and Math - 3 times a year (K-5)
- Mastery View Predictive Assessment - 2 times a year (2-5)
- TCAPs for 3rd-5th grade (paper)
 - April 15-30, 2024
- Classroom assessments

How can I be involved?

- We need you! Research has proven that family engagement in education has more impact on student achievement than any other factor.
- Please contact Kristi.woods@Knoxschools.org to get involved with the school improvement plan
- To give input on our Parent and Family Engagement Policy, please complete the survey.
- To give input on our School Parent Compact, please complete the survey. Your voice matters
- Come to parent conferences - We need to learn from you about your child
- Support your child's teacher
- Come to Family Fun Nights
- Volunteer at the Winter Festival, Saturday, Dec. 2nd
- Join our PTO....

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- Come to Family Fun Nights
- Volunteer at the Winter Festival, Saturday, Dec. 2nd
- Join our PTO....

Admin Wish List:

- Door prizes for Staff Meetings
- Treats for teachers / staff - “Woohoo wagon”
- Lunches for Staff
- Donations to provide teacher incentives
- Donations toward Water Bottle Filling Station for yellow wing (\$1300)
- Outdoor Eating & Learning at back entrance (courtyard)

See any of our PTO Board Officers for more information....



▶ President:
Amber Lindsey



▶ Secretary:
Christy Henson



▶ Vice President:
Sarah Reynolds



▶ Treasurer:
Candace Adkins



▶ Co-Vice President:
Catelyn Henderson



▶ Co-Treasurer:
Shawn Parsons

PTO MEMBERSHIP DRIVE



THE CLASS WITH THE MOST
MEMBERSHIPS BY SEPTEMBER 12TH
WILL GET A PIZZA PARTY!!

Memberships are \$5 and can
be paid online by scanning
the QR code below
or in person at the
membership meeting on
September 12th
at 6:00 in the library.

